

HOMEWORK

1. Homework will be assigned to all students on a regular basis. It is an essential part of a student's academic work and is vital for examination success. It is expected that homework will be completed each evening. Parents/guardians are requested to organise a suitable place for evening study.
2. Homework normally includes both written work and learning/revision. Parents/guardians are asked to ensure that attention is paid to both by the student.
3. As a general guideline, first and second year students are recommended to spend one to one and a half hours at study each evening, Junior Cert students approximately two hours, and senior students up to three hours.
4. A note of explanation in the journal is required from parent/guardian if homework is not completed.
5. It is emphasised that for students to achieve their potential it is necessary that they give their full attention to study. Surveys have shown that part-time work is a distraction and leaves students tired in class and unable to concentrate on class work. Consequently, we do not recommend it.
6. If a student fails to do homework or the homework is incomplete, a note may be written in the journal and the student may be given extra work to complete.
7. If a student repeatedly fails to do homework this will be dealt with as a serious discipline issue.

INSTRUCTIONS FOR USE OF SCHOOL JOURNAL

1. The journal is designed to help students organise their work. Details of homework and study are to be kept in it.
2. Students should have their journal with them every day and have it on their desk in every class. When leaving class for any reason, students must take their journal with them.
3. Your journal lets your parents see how you are getting on. Parents/Guardians are asked to indicate by their signature that they too have checked their daughter's journal each week.
4. Students are not allowed to write in another student's journal. A page must never be removed from a Journal.
5. This journal must be kept free from graffiti and tippex. Defacing your journal or another's journal in any way is considered a serious offence and you may be requested to buy a new journal.
6. This journal must be carried by you at all times and handed to teachers for inspection on request and without comment.
7. If you forget your journal, you must report this to your Class Tutor. Repeated occurrences will be considered a serious discipline issue.
8. Spot checks will be carried out from time to time throughout the year. Loss of a Journal will be regarded very seriously. Any student who loses her Journal must pay for a replacement Journal.